



Project Management Professional ^{PMP®}

EXAM PREPARATION COURSE

35 PDU's

Five (5) Saturdays:

09, 16, 23 September 2017

07, 14 October 2017

8:00 a.m. - 4:00 p.m.

Manama, Kingdom of Bahrain

Organized By



جمعية المهندسين البحرينية - مركز التدريب
Bahrain Society of Engineers - TRAINING CENTRE



Seal of recognition

Introduction:

The Project Management Institute's (PMI) Project Management Professional (PMP)® credential is the most important industry-recognized certification for project managers. Globally recognized and demanded, the PMP® demonstrates that you have the experience, education and competency to lead and direct projects.

This recognition is seen through increased marketability to employers and higher salary; according to the PMI Project Management Salary Survey—Eighth Edition, certification positively impacts project manager salaries.

The PMP recognizes demonstrated competence in leading and directing project teams. If you're an experienced or mid-career project manager looking to solidify your skills, stand out to employers and maximize your earning potential, the PMP credential is the right choice for you.

The PMP exam consists of 200 multiple choice questions to be solved over 4 hours. Delegates have to schedule and sit for the exam at one of the PMI's recognized prometrics, international test centers.

FOR REGISTRATION:

Tel: +973 17-727100 / Fax: +973 17-827475

Email: bsetraining@batelco.com.bh

Website: www.mohandis.org

Supported by:





Objectives:

This course will not only prepare you to pass the PMP exam, but it will also give you a hands-on learning experience by participating in individual and group activities to solve project management problems and case studies using best practice tools and techniques, such as Work Breakdown Structure, Network Logic Diagram, Earned Value, and Risk Decision Tree.

Methodology:

We pride ourselves on making sure you are prepared to pass the project management certification exam and overcome your test-taking anxiety. Unique features of this course include simulated exams, instructor-led classes, video presentations, flash cards and other tools to help you understand - not just learn by rote - the key concepts necessary to gain the PMP certification.

Who Should Attend?



- Project Managers
- Senior Executives
- Directors / Engineers
- Project sponsors
- Planning Engineers
- Project coordinators
- Business Executives
- Operations Managers
- Construction Managers
- IT project Managers / Bankers

The course is suitable for individuals and project team members interested in obtaining the PMP Certification. The course is most beneficial for Telecom, Oil & Gas, construction, manufacturing, power, IT and other industries interested in learning ways for increasing and improving their productivity.



Course Outline:

Day 1:

- Introduction to Project Management
- Project Management Framework Quiz
- Project Management Processes, Knowledge Areas, and Process Groups
- Sorting processes into process groups – Group Work Quiz
- Scope Management, WBS (Work Breakdown Structure) - Case Study, Quiz

Day 2

- Time Management
- Network logic diagrams - Case Study, Quiz
- Cost Management
- Earned value - Individual Exercises, Quiz

Day 3

- Quality Management, Quiz
- Human Resource Management
- Roles & responsibilities - Group Work, Quiz
- Communication Management
- Communication management plan - Case Study, Quiz
- Stakeholder Management
- Classifying stakeholders - Case Study, Quiz

Day 4

- Risk Management
- Risk analysis - Case Study, Quiz
- Social and Professional Responsibility, Quiz

Day 5

- Procurement Management, Quiz
- Integration Management, Quiz
- PMI-ism
- Mock Exam

Entry Requirement:

Category	General Education	Project Management Education	Project Management Experience	Experience	Number of Questions
One	Bachelor's degree	35 contact hours	4,500 hours	Three years within last six years	200
Two	High school graduate	35 contact hours	7,500 hours	Five years within last eight years	



Course Trainer:

Mr. Munzer Baddar is a professional Project Manager, Risk Manager, Value Engineer and a Quality Management Systems consultant with over 16 years of experience in a diversified industry. He has been associated with renowned multinational organizations in a range of disciplines. His hands-on industry experience, education and professional certifications have set him apart from the crowd and made him highly sought after.

His experience includes working for Saudi Aramco's GES contractors as a process auditor and a project management consultant. Mr. Baddar's key areas of focus include Quality Assurance & Control Consulting, QMS Auditing, Project, Risk, and Construction Management, as well as Value Engineering for Industrial and Infrastructure projects.

Training Quality Procedures:

Assessment:

All assessments will be conducted during the Workshop. Assessment tasks consist of e.g: Quizzes, Practical discussions, case studies, role plays, onsite Exercises, hands-on.

Certificates:

Certificates will be awarded to the learner's who pass in the assessments and completed at least 75% of the attendance report.

Course Language: English

Progress Reports:

Progress and attendance reports linked to the specifications for the reporting period will be sent to the company of each learner. This report will list learner's progress and achievements with respect to the appropriate section of the syllabus, indicating the progress made towards the training objective.

Course Fee: BD 500

Inclusions:

- ✓ Course training manual
- ✓ Certificate of Attendance
- ✓ Lunch & Refreshments



Project Management Professional (PMP) Exam Preparation Course

REGISTRATION FORM

Name:

Organization:.....Department:

Position Email:

Address:

Telephone:..... Mobile:Fax:

Course Title	Duration	Date	Venue	Course Fee
PMP Exam Preparation Course	Five (5) Saturdays	09, 16, 23 Sept. 2017 07, 14 October 2017 8am-4pm	Manama Kingdom of Bahrain	BD 500

Promo & Discounts for early bird registration until 15 August 2017:

- Individual Registration (**Non-Sponsored**) - **10% Discount**
- Group registration composed of five (5) delegates - **15% Discount**
- BSE Members (as individual/ non-sponsored) - **20% Discount**
- Free seat for BSE active member (conditions applied)

Note:

- For Individual/ overseas, payment shall be received upon submission of the completed registration form.
- Registration shall be reconfirmed only once payment has been made prior to the course.
- No Show of participant/s during the course will be charged in full amount accordingly.
- Cancellation of participant/s shall be submitted in writing to BSE ten days (10 days) before the course.

Method of payment: Please Tick ✓

- I will pay by Cash
- Invoice the Organization (Please attach the authorization/nomination letter)
- I enclose a Banker's Draft payable to Bahrain Society of Engineers-Training Centre
Payment by Cheque/ Bank Transfer shall be payable to below BSETC account.

BSE-Training Centre Account: Bahrain Society of Engineers-Training Centre
NBOBBHBM / IBAN: BH18 NBOB 0000 0099 0989 11 / National Bank of Bahrain-Manama Main Branch

- Card Payment: Please Debit to Amex: _____ Visa: _____ Master Card: _____
(Additional 3% will be charged)

Card Number:..... Expiry Date:.....

Card Holder's name and address (if different from above)
.....

Signature..... Date:.....

Please send this completed form to: BSE Training Centre
P. O. Box 835, Manama, Bahrain
Tel: +973 17-727100/ Fax: +973 17-827475 / Email: bsetraining@batelco.com.bh